



## NORTHLAND SECONDARY SCHOOL

*Our Vision: Learners who Share. Citizens who Care. Leaders who Dare.*

*Our Mission: Nurturing Character, Inspiring Learning.*

*Our Values: Respect. Responsibility. Resilience.*

13 September 2018

### To Whom It May Concern

Dear Sir / Madam

#### LETTER OF REFERENCE

#### **proxSafe key management system**

This is to confirm that our school is one of the satisfied users of the proxsafe key management system supplied by Coselec Pte Ltd. It was after much sourcing and careful evaluation of several other key management systems that our school decided to invest into this German made proxSafe system. The proxSafe system was chosen as it fully met our school's key requirements as well as compliant with the **MOE's Schools Standard ICT Operating Environment (SSOE) standards.**

The proxSafe system is installed at the General Office and manages 192 keys belonging to several areas ranging from the principal's room, special rooms, science laboratories, computer laboratory, auditoriums and PE room.

The proxSafe key management system is very simple to use, fully automatic, highly innovative and totally eliminates the cumbersome manual process of record-keeping and administration. The system provides an audit trail of each and every key. This has encouraged ownership of keys which translates to very prompt return of keys and almost zero incidence of lost keys.

We will not hesitate to recommend this proxSafe system to any interested schools.

Thank you

Yours faithfully

Mdm Gloria Lau  
Administration Manager  
**Northland Secondary School**

